



Epsom Allsorts Club Rules

1. TITLE

The name of the club is EPSOM ALLSORTS.

2. OBJECTIVES

Epsom Allsorts is a women only running club, run by women, encouraging women of 18+, and of all abilities to take part in running and in running events.

3. POWERS

The Club is an unincorporated association, run by members on a voluntary basis for the benefit of members on a “not for profit” basis.

4. COMMITTEE MEMBERSHIP

- a) The activities of the club are managed by the Club Committee, which as a minimum shall consist of a Chairperson, Treasurer, Secretary, Welfare Officer and other members. All members are elected to the Committee to form a quorum, which will be 66% of the Committee.
- b) The Club Committee shall hold at least 4 meetings per year. Members will receive an agenda setting out the business to be discussed at the committee meeting and all decisions must be recorded in the minutes. Decisions of the Club Committee will be made by a majority of those attending the committee meeting; the Chairperson has the casting vote if required. If the quorum has not been reached decisions must be ratified by members via email. Meetings shall be chaired by the Chairperson or in her absence another appointed person.
- c) A sub-committee, the Race Committee, consists of a Chairperson and at least five main members, plus additional support as required nearer the race date and on the race day. This committee reports back to the Club Committee during the period of race activity and will be provided with and abide by the Race Committee Charter.
- d) All Committee members must declare any conflict of interests at the beginning of each committee meeting. The Committee (excluding declaring person) will then decide on appropriate action depending on the matters under discussion.

Election of Officers

- e) Club Committee members are elected by the Club at the AGM. Each position shall be held for a period of three years with the exception of the Chairperson, who holds office for two years. Any retiring committee member may be re-elected for a further period of between one to three years.
- f) Race Committee members are elected by the Club members at the AGM. Each position shall be held for three years. Any retiring committee member may be re-elected for a further period of between one to three years.



- g) Club members can be nominated or nominate themselves for a vacant position on either Committee. Each Committee has the power to fill any vacancy which may arise during the year. There is a provision for "job-share" and "shadowing a position" within all Committee positions.
- h) In addition to the Club and Race Committees other non-committee positions are also nominated and elected at the AGM on a yearly basis, including, but not limited to, Beginners leader/s, Cross Country leader/s, Relay leader/s and Track leader/s.
- i) Where a member needs to be replaced mid-year, the Club Committee or Race Committee may make a temporary appointment, but this needs to be ratified at the next Club AGM. If this is replacing the Secretary, Treasurer or Chair then an extra-ordinary AGM Meeting will need to be held.

5. CLUB MEMBERSHIP

- a) Membership of the Club is confined to women, who are also amateurs as defined by England Athletics/South of England Athletic Association. Membership is open to all women without discrimination and may only be refused where admission would be contrary to the good conduct and interests of the club. The Club accepts second claim members who wish to join the Club in order to participate in activities not available to them at their first claim clubs.
- b) The annual Club subscription is set by the Committee and ratified by the Club at the AGM. Annual membership runs from 01 April. A membership form must be completed each year and sent to the Membership Secretary and the relevant fee paid by bank transfer into the Club account. Failure to pay on time will result in runners not continuing their membership of Epsom Allsorts, being unaffiliated and subsequently uninsured.
- c) Epsom Allsorts is affiliated to England Athletics and abides by the standards set by that organisation. Individual members can decide to become an affiliated individual member of England Athletics when they pay their Club subscription. The Club adheres to the principles of the General Data Protection Regulation and collects and holds members' data in accordance with the club's Privacy Policy.
- d) All Club members should treat other members with respect. The Club has a Safeguarding, Grievance and Disciplinary Policy and in the event of a safeguarding issue or dispute would follow the guidance and processes set out by England Athletics and UK Athletics.
- e) All members should acknowledge and accept that participating in sport of any kind can be dangerous and may result in injury. Members shall take personal responsibility for their own actions and participate in running and running events at their own risk.
- f) All new members, on joining the Epsom Allsorts, will receive a membership pack containing their membership number together with an information booklet containing a copy of the Allsorts Privacy Policy, Safeguarding, Grievance and Disciplinary Policy and Club Rules.
- g) **Club Kit/Colours** - The Club kit/colours of the Epsom Allsorts is a purple vest/t-shirt/sweatshirt displaying the Club logo in jade. Club members must wear Club kit/colours when representing the club.
- h) **Club London Marathon Entries** - Club London Marathon places are allocated according to the criteria, which have previously been agreed by the Club at an AGM/SGM. The Chairperson is authorised to allocate the places.

6. ANNUAL GENERAL MEETING (AGM)

- a) The Annual General Meeting will be held during the autumn of each year to receive the Chairperson's Report and Financial Statement, to elect Committee Members and to deal with any other matters specified in the Agenda.
- b) The Club Secretary must give every Club member at least 21 days' notice of the meeting and notice of any business which it is desired to place on the Agenda must be given in writing to the Club Secretary at least 14 days prior to the meeting.
- c) This, and other Club communications, will be sent by email. A closed Club Facebook page and WhatsApp groups will also be used to inform members of Club activities.
- d) At the AGM members will vote for a charity to support for the next year. An annual donation will be made to this charity, financed in part from the profit made by the refreshment stall at the club's annual race.

7. ACCOUNTS

- a) The Club bank account shall be operated in accordance with the instructions given by the Club Committee. All expenditure shall be agreed by either the Club Committee or the Chairperson in line with the authorities of delegation, with the exception of payments to England Athletics in respect of membership and affiliation fee.
- b) The accounts should be audited yearly at the end of the Club financial year which runs from 01 September to 31 August. The Accounts will be presented at the AGM for scrutiny by the members.

8. SPECIAL GENERAL MEETING

A Special General Meeting must be called by the Club Secretary within 14 days of the receipt by her of a requisition in writing signed by ten members of the Club stating the business to be brought before such a meeting.

9. DISSOLUTION

- a) A resolution to dissolve the Club may only be proposed at an Annual or Special General Meeting and must be carried by the majority of at least three quarters of the members present.
- b) In the event of the Club ceasing to operate, after discharging all its debts and liabilities, the remaining assets will be given to some other voluntary organisation with a similar ethos, as decided by the outgoing Committee. This dissolution clause must not be fundamentally changed.

10. ALTERATION TO CLUB RULES

No alteration or addition may be made to the Club Rules except by an Annual General Meeting, or a Special General Meeting called for that purpose.

Epsom Allsorts Club Rules

October 2023